



Admissions Policy

15 and 30 hours

Summer 2026



Nursery Places Overview



15-Hour Provision

- **Capacity:** 26 children
- **Hours:** 8:50am – 11:50am (15 hours per week)



How places are allocated

If there are **more applications than places**, priority is given in this order:

1. Looked-after or previously looked-after children
2. Children with an **EHCP** (Education, Health and Care Plan) naming the school
3. Children with siblings already at the school
4. Children living closest to the school



If there's a tie, **distance** is used (straight-line measurement).



If still tied (e.g. same building), the **lower door number** gets priority.



Application Process (15 hours)

- Apply by: **27 February 2026**
- Applications processed: week of **9 March 2026**
- Offers sent: **20 March 2026**
- Accept by: **15 April 2026**

If unsuccessful, parents need to **contact other local nurseries directly**.



30-Hour Provision (Funded Childcare)



Eligibility

You must:

- Be a working parent of a **3–4-year-old**
- Have a valid **HMRC eligibility code**
- Reconfirm eligibility every **3 months**



Availability

- Limited places (depends on staffing, space, funding)
- Term-time only (38 weeks/year)
- No guarantee of preferred schedule



Oversubscription (same priority order)

1. Looked-after children
2. EHCP naming the school
3. Siblings
4. Distance from school



Attendance

- A minimum of 15 hours up to 30 hours (increments of 3 hours)
- Term Time only
- Explorer Club – 2.50pm to 3.20pm
- Session Timings
 - Morning Session 8.50am to 11.50am
 - Afternoon Session 11.50am to 2.50pm (bring a packed lunch)
 - Daytime Session 8.50am to 2.50pm (bring a packed lunch)



Costs

- Funded hours = **free childcare only**
- Possible charges for:
 - Trips
 - Extra hours £20 per 3 hour session
 - Explorer club £3.50 per session (only for children attending afternoon sessions)



You **cannot be forced to pay** for extras to access funded hours.

Important Conditions

- You must complete a **Parent Declaration Form**
 - Eligibility must be kept up to date
 - If eligibility stops:
 - A **grace period** applies - clarify what this means
 - Then you may need to **pay or lose the place**
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Other Key Rules

- No refunds for cancellations (but swaps may be allowed)
 - Places can be reviewed or withdrawn if rules aren't followed
 - Having a nursery place **does NOT guarantee a Reception place**
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Fairness & Policy

- Follows the **Equality Act 2010**
 - Reviewed annually (next review: Autumn 2026)
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Lunch - packed lunches only - afternoon sessions only

Snack

Clarify DOBs of children eligible