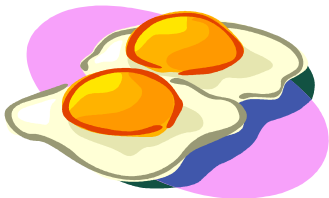


LEAVESDEN GREEN JMI SCHOOL & NURSERY

BREAKFAST CLUB

June 2020



We would like to welcome all children from Reception to Year 6 to the Leavesden Green Breakfast Club.

Our aim is to make the children's time at Breakfast club, a safe and fun experience whilst offering a healthy breakfast to start the day. Research has proven that a healthy breakfast improves behaviour, concentration and good health and well being. We will create a warm and welcoming environment for all the children and hope you will support us with this. We will also include the school ethos and follow school curriculum with reading and activities.

Please accompany your child/ren to Breakfast Club via the main entrance from 8am and take them to the dinner hall where they will be registered. The children will then be served breakfast. There will be a selection of cereals, toast, water, juice/milk every day. There will also be a weekly special. We will stop serving at 8.20am. When the children have finished their breakfast they are able to play with the toys provided. All play is supervised.

The children will be taken to their class or the playground for 8.50am.

In house rules

1. Be polite and considerate to all staff and each other.
2. Keep our environment clean and tidy at all times.
3. No loud voices.
4. No running.
5. Look after all equipment (toys, games, art supplies, furniture).
6. Do not leave any area without an adult's permission (e.g. ask if you want to go to the toilet etc).

Unacceptable behaviour

We hope that all the children will remember that we will not accept any unsociable behaviour or bad language at Breakfast club. A verbal warning will be given to the child/children involved and a report will be logged in the behaviour book. If the behaviour continues parents will be informed by letter. If the unacceptable behaviour continues, the child will be sent to the head and maybe barred from breakfast club for a period of time.

Complaints

If a parent/carer feels he/she has a concern, they should speak to the Breakfast Club Manager.

If issues are not resolved through the Breakfast Club Manager you should then talk to the head teacher.

Parking

There is **NO PARKING** available for parents on site. You should park off site and accompany your child into the Breakfast Club using the pedestrian gate.

Booking

Sessions for Breakfast Club are booked in advance on School Gateway. Payment is required at the time of booking. Bookings can be made up to 2pm the day before a session is required. Bookings for a Monday need to be made by 2pm Friday. Bookings for the first week of half term must be booked by 2pm on the last day of term. If a booking is not made your child cannot attend. Two bookings per child per academic year, which have been booked and paid for, can be transferred to a different day. If notified in advance.

Parents will not be refunded for any pre-booked and paid for sessions in the current half term. This includes sickness, absence, no attendance and leavers. This list is not exhaustive.

Cost

The charge for Breakfast Club is as follows:-

Daily charge	£3.50
Weekly charge	£17.50
Half termly	£17.50 per week x number of weeks.